

GENERAL BUSINESS INFORMATION: Permits, Applications & Contacts

Occupation License

A current occupation license is required to do business in the City of Kearney. The standard occupation license fee is \$30.00. Renewal notices are mailed to each business by December 1st for the following year. In addition, certain businesses may require a Missouri Sales Tax Number of Clay County Health Department approval. For additional information, please contact City Hall at (816) 628-4121. A copy of the occupation license application can be found [here](#).

Clay County Health Department

Businesses serving food must obtain approval from the Clay County Health Department. For more information, please contact the Clay County Health Department's Community Health Protection Division at (816) 595-4200. A copy of the food permit application can be found [here](#).

Signage

Your proposed sign or banner may require a permit prior to installation or posting. Enclosed, please find a blank sign permit application and summary of the sign code. Additional questions can be directed to the Community Development Department at (816) 628-4142. A copy of the sign permit application can be found [here](#).

Site Plan

If your business plan includes construction of a new building, a site plan review may be required. Additional questions can be directed to the Community Development Department at (816) 628-4142. A copy of the site plan application can be found [here](#).

Kearney Contacts

Need to contact City Hall, a utility company, or the Post Office? Please see the attached contact sheet for a list of helpful phone numbers and websites.

City Website

Here, you can find information about the Kearney Amphitheater calendar, a city-wide events calendar, municipal codes, application forms, and more. The website can be found [here](#).